

Newcastle Family History Society Inc
Management Committee Meeting
Thursday 15 May 2025 at 10am via Zoom

Minutes

Meeting Commenced: 10.04am

Welcome to all – special welcome to a new NCN, Lea Harris.

Acknowledgement of Country: MW

Present: M Woodford L Cross L Harris S Boyce M Hughes
K Smith (minutes)

Apologies: Kirstie Carrick, Rosalie Bunn, Bert Groen

Minutes of the Meeting of 17 April 2025 as circulated and in the Gdrive. Copy to be placed on Gdrive & on the front noticeboard (by the Secretary), and in the Member's section of the website (by the Webmaster from updated Gdrive) after approval.

Corrections/Amendments: N/A

Motion (Minutes): *“That following a review of the Minutes of the previous meeting held on 17 April 2025, it was agreed that the Minutes were a true and accurate record of the meeting, noting that any adjustments submitted to draft copy had been completed.”*

Moved: K Smith

Seconded: M Woodford

Carried: Passed

Abstention: Lea Harris

Business Arising/Updates/General Business:

1. 2025 AGM – Update & Draft Minutes.

- Add membership numbers for the following attendees: David Elliott #90 and Clive Maddocks #477B
- The AGM resulted in a smooth transition to the new incoming NFHS Management Committee

2. 2025 NSW/ACT Conference – Update.

- Trade Table for NFHS has been booked.
- Conference Host, Illawarra FHG, has been advised of the NFHS Prize donations for the online raffle – a downloadable publication of winner's choice (x2).
- Possible Mini-Conference in NFHS rooms: \$180 per Society. NFHS \$20 pp in the rooms – no takers as yet.

3. Updated R&R Statements

- R&R Statements as submitted for consideration/approval. Held over to next month as some MCMs still having problems accessing the GDrive Management Files

4. Privacy Statement –Input requested from Marg Ashford – discussion.

- Carried over to the next MCM meeting.

5. Update on Recent Events & Future Planning for 2025 –

Possible excursions –

- Lunch at The Beach Hotel to view historic Newcastle brick exhibition in the form of the bar – set date and begin organisation.
- Visit to Murrook Cultural Centre (near Williamtown)
- Morning or afternoon tea at Miss Porters House.
- Lochinvar Excursion.

- History Cruise – Central Coast. S Boyce to investigate.
- Sydney History Walks.

Beginners' Courses –

- to be held prior to Orientation Courses in Sept/Oct.
- K Smith and L Cross to confer and set dates.

Reports:

Correspondence: (as per Gdrive)

Motion: *“That the Correspondence Report be accepted.”*

Moved: K Smith *Seconded:* M Hughes *Carried:* Unanimously

Treasurer's Report: (as per Gdrive)

Motion: *“That the Treasurer's Report be accepted.”*

Moved: M Hughes *Seconded:* K Smith *Carried:* Unanimously

Motion: *“That the invoices for payment and additional notes be accepted.”*

Moved: M Hughes *Seconded:* L Cross *Carried:* Unanimously

- ACNC Reports are due – NFHS Treasurer is preparing same.
- Electricity plan is due for renewal.

Membership Report: (as per Gdrive)

Motion: *“That the Membership Report be accepted.”*

Moved: S Boyce *Seconded:* L Harris *Carried:* Unanimously

- Ruth Sewell, our new NFHS Membership Registrar, will take over the Membership Reports from May 2025

Business Without Notice:

- PayPal as a payment method raised.
- Light globe in the reading room needs to be replaced
- Pest Control – cockroach baits required
- Moisture Control
- Heather Ling's research on midwifery needs to be collated and published.
Sub-committee to be formed – members with some nursing/midwifery backgrounds to be approached for same
- Newsletter – Public Officer, S Boyce to be added to the AGM report
- Newcastle City Grants – **S Boyce to attend the info sessions**
- RAHS Cultural Grants

Close of Meeting: 11.56am

Next Meeting: Thursday, 19 June 2025 at 10am