

**Newcastle Family History Society Inc  
Management Committee Meeting  
Thursday 17 April 2025 at 10am  
Minutes**

**Meeting Commenced:** 10.30am

**Welcome and Acknowledgement of Country:** MW

**Present:** M Woodford      R Bunn      M Hughes      S Boyce  
                 L Cross              K Smith (Minutes)

**Apologies:** Kirstie Carrick

**Minutes** of the Meeting of 20 March 2025 as circulated and in the Gdrive. Copy to be placed on Gdrive & on the front noticeboard (by the Secretary), and in the Member's section of the website (by the Webmaster from updated Gdrive) after approval.

**Corrections/Amendments:** N/A

**Motion (Minutes):** *“That following a review of the Minutes of the previous meeting held on 20 March 2025, it was agreed that the Minutes were a true and accurate record of the meeting, noting that any adjustments submitted to draft copy had been completed.”*

*Moved:* K Smith      *Seconded:* L Cross      *Carried:*  
Unanimously

**Business Arising/Updates/General Business:**

**1. 2025 AGM**

- documentation regarding the AGM went out to members with the April Newsletter.
- Jane Ison to act as the Returning Officer.

**2. Orientation Sessions** – Print 5 & 12 April; Digital 29 March – Update.

- Print: First session was well attended.

- Digital: Some digital glitches caused some problems for Zoom participants.

### **3. 2025 NSW/ACT Conference**

- Mel Woodford and Jane Ison are attending the Illawarra Conference and will be manning the Trade Table.
- Prize donation for raffle – 2 downloadable publications.
- Mini-Conference in the NFHS rooms – Zoom sessions @ \$180 for historical societies and \$80 for individuals. As per previous years a feeler to be put out to gauge member interest re: holding a mini conference in the society rooms.

### **4. Updated R&R Statements**

- Consideration/Approval of R&R Statements to be addressed at our next meeting.

### **5. Privacy Statement**

- Input requested from Marg Ashford
- Carried over to next meeting.

### **6. Sandgate Letter**

- Sandgate Co-ordinator, M Ashford has contacted Metropolitan Memorial Parks, regarding recent changes to current practices and regulations.
- Letter of support re: above communication from NFHS to be sent to the Metropolitan Memorial Parks outlining same concerns.

### **7. Update on Recent Events & Future Planning for 2025 –**

**(a)** Lunch at The Beach Hotel to view historic Newcastle brick exhibition in the form of the bar – set date and begin organisation.

**(b)** Visit to Murrook Cultural Centre (near Williamtown)  
<https://www.murrook.org.au/> for a look into Worrimi family history/history. Exhibitions, cultural activities, café.

**(c)** Morning or afternoon tea at Miss Porters House.

**(d)** Lochinvar Excursion – Sept/Oct

(e) History Cruise – Central Coast.

(f) Banjo Paterson – minimum attendees 100. M Woodford to make contact and further discuss required.

(g) **Beginners' Courses:** postponed to later in the year. To run prior to the Orientation Sessions scheduled for Sept/Oct.

**Reports:**

**Correspondence:** (as per Gdrive)

**Motion:** *“That the Correspondence Report be accepted.”*

*Moved:* K Smith      *Seconded:* S Boyce      *Carried:* unanimously

**Assistant Treasurer's Report:** (as per Gdrive)

**Motion:** *“That the Assistant Treasurer's Report be accepted.”*

*Moved:* M Hughes      *Seconded:* K Smith      *Carried:* unanimously

**Motion:** *“That the invoices for payment and additional notes be accepted.”*

*Moved:* M Hughes      *Seconded:* R Bunn      *Carried:* unanimously

**Membership Report:** (as per Gdrive)

**Motion:** *“That the Membership Report be accepted.”*

*Moved:* S Boyce      *Seconded:* M Woodford      *Carried:* unanimously

**Quarterly Reports:** as per Gdrive (carried over from March meeting).

**Motion:** *“That the Quarterly Reports be accepted.”*

*Moved:* M Woodford      *Seconded:* K Smith      *Carried:* unanimously

**Business Without Notice:**

N/A

**Close of Meeting:** 11.35 am

**Next Meeting:** Thursday, 15 May 2025 at 10am