

Newcastle Family History Society Inc
Management Committee Meeting
Thursday 20 March 2025 at 10am
Minutes

Meeting Commenced: 10.10am

Welcome and Acknowledgement of Country: MW

Present: M Woodford L Cross M Hughes S Boyce
 R Bunn K Carrick K Smith (Minutes)

Apologies: N/A

Minutes of the Meeting of 20 February 2025 as circulated and in the Gdrive.

Copy to be placed on Gdrive & on the front noticeboard (by the Secretary), and in the Member's section of the website (by the Webmaster from updated Gdrive) after approval.

Corrections/Amendments: N/A

Motion (Minutes): *"That the Minutes of the Previous Meeting held on 20 February 2025 be accepted."*

Moved: K Smith *Seconded:* K Carrick *Carried:* Unanimously

Business Arising/Updates/General Business:

1. Ratify the following Flying Minute:

Motion: *"That the NFHS IT Manager be requested to identify and purchase a new laptop suitable for use by the Publications & Journal Officers."*

Moved: Mel Woodford *Seconded:* L Cross *Carried:* Unanimously

2. Special General Meeting Minutes – Overview of Sunday 16 February 2025 Meeting Minutes.

- The proposed changes to the Newcastle Family History Society's Constitution were passed at the Special General Meeting by members present in the Library rooms and via Zoom.
- 14 members present, 3 via Zoom and 2 abstentions due to technical difficulties.
- Copy of revised constitution lodged with NSW Dept of Fair Trading and effective from 3 March 2025.

3. Update of enquiry from Steve Bone, Secretary of Maitland & District Historical Society, re: receiving copies of the NFHS Newsletter as well as the Journal.

- Issue was discussed by the eTeam and the Newsletter Editor.

Motion: *“The Monthly NFHS Newsletter is to be distributed to members only.”*

Moved: M Woodford *Seconded:* S Boyce *Carried:* Unanimously

4. 2025 NFHS Constitution

- 2025 NFHS Constitution has been registered with Fair Trading effective from 3 March 2025.

5. 2025 AGM

- Documentation re: AGM to go out to members with April Newsletter and uploaded to the website.
- Relevant notices and forms placed on the NFHS noticeboard.

6. Rights & Responsibilities

- A review of the Rights and Responsibilities is required.

- Management Committee Members to check the R and R's specific to their relevant positions with view to updating same.

7. Privacy Statement – Input requested from Marg Ashford

- Discussion held over to next NFHS Management Committee meeting.

8. NFHS Website Updates:

- **Research forms and new fee structure** for same are now on the NFHS website.
- **2025/6 Membership Form** – Change of Lord Mayoral Patron from Nuatalie Nelmes to Dr Ross Kerridge.
- **Distance Member requirement** from 200km to 100km radius from Nobbys Lighthouse.

9. Update on Recent Events & Future Planning for 2025

(a) Guest Speaker: Dave Sneddon for future NFHS monthly meeting.

(b) Possible excursions:

- Lunch at **The Beach Hotel** to view historic Newcastle brick exhibition in the form of the bar – M Hughes and S Boyce to organise. Tentative dates: 13 June 2025 (alternate options: 20th & 27th June)
- **Hawkesbury History Cruise** – Central Coast.
- Visit to **Murrook Cultural Centre** (near Williamtown)
<https://www.murrook.org.au/> for a look into Worrimi family history/history. Exhibitions, cultural activities, café.
- Morning or afternoon tea at **Miss Porters House**.
- **Lochinvar** Excursion.

(c) Female Convicts Seminar Day – Sunday 2 March 2025

- Positive feedback on the presentations.
- Positive feedback on Morning Tea and Luncheon catering.

- There were some technical difficulties with volume. However, these were rectified.

(d) Seniors' Expo – Tuesday 4 March 2025

- Change of venue to McDonald Jones Stadium – more spacious exhibition area and better amenities.
- Positive response re: the NFHS from visitors to our expo table.

(e) Seniors' Open Day – Saturday 15 March

- Cross over traffic from the Seniors' Expo to the NFHS Seniors' Day was evident.
- New Memberships taken out on the day.
- Seniors' Day raffle was not drawn on the day. See (f) below.

(f) Seniors', Easter & Mothers' Day Raffles

- Seniors' raffle tickets will continue to be sold until the April 2025 Monthly Meeting.
- Easter and Mothers' Day raffles will not go ahead.

(g) Beginners' and Orientation Courses

- Beginners' Courses to be re-scheduled due to clashes with Anzac Day, other commitments and availability of presenters.
- Orientation Sessions to run as per schedule: Print 5 & 12 April; Digital 29 March

Reports:

Correspondence: (as per Gdrive)

Motion: *"That the Correspondence Report be accepted."*

Moved: K Smith *Seconded:* R Bunn *Carried:* Unanimously

Assistant Treasurer's Report: (as per Gdrive)

Motion: *"That the Assistant Treasurer's Report be accepted."*

Moved: M Hughes *Seconded:* K Carrick *Carried:* Unanimously

Motion: *"That the invoices for payment and additional notes be accepted."*

Moved: M Hughes *Seconded:* L Cross *Carried:* Unanimously

Membership Report: (as per Gdrive)

Motion: *"That the Membership Report be accepted."*

Moved: S Boyce *Seconded:* R Bunn *Carried:* Unanimously

Quarterly Reports: as per Gdrive

- Held over to the next MC meeting.

Business Without Notice: N/A

Close of Meeting: 12pm.

Next Meeting: Thursday, 17 April 2025 at 10am