

Newcastle Family History Society Inc
Management Committee Meeting
Thursday 20 February 2025 at 10am
Minutes

Meeting Commenced: 10.10am

Welcome and Acknowledgement of Country: MW

Present: M Woodford R Bunn M Hughes S Boyce
 K Carrick L Cross K Smith (Minutes)

Apologies: N/A

Minutes of the Meeting of 16 January 2025 as circulated and in the Gdrive.

Copy to be placed on Gdrive & on the front noticeboard (by the Secretary), and in the Member's section of the website (by the Webmaster from updated Gdrive) after approval.

Corrections/Amendments: N/A

Motion (Minutes): *"That following a review of the Minutes of the previous meeting held on 16 January 2025, it was agreed that the Minutes were a true and accurate record of the meeting, noting that any adjustments submitted to draft copy had been completed."*

Moved: K Smith *Seconded:* M Woodford *Carried:* Unanimously

Business Arising/Updates/General Business:

1. Special General Meeting – Overview of Sunday 16 February 2025 meeting.

- Proposed changes to the NFHS Constitution was passed unanimously.

- The revised NFHS Constitution 2025 to be lodged with the ACNC & Dept of Fair Trading. Must be approved by Dept of Fair Trading.
- Changes to Distance Membership re: 200km to 100km now on the NFHS website.

2. Enquiry from Steve Bone, Secretary of Maitland & District Historical Society, re: receiving copies of the NFHS Newsletter as well as the Journal.

- Concerns raised at MCM level:
 1. That such an exchange cannot be confined to an exchange of the NFHS Newsletter with just the abovementioned organisation, but would need to be offered to all societies that the NFHS has exchange agreements with.
 2. Issue of privacy requiring the NFHS N/L to be redacted.
- NFHS Journal Editor & NFHS Newsletter Editor to be consulted and same to be discussed before any decision/response to the request can be made by NFHS Management Committee.

3. Privacy Statement

- Discussion of same held over to the next MCM

4. State Conference – NFHS Trade Table

- Illawarra FHS is hosting the event.
- NFHS to take up the offer of a Trade table.

5. Change to Research Fees – Update (LC)

- NFHS Research Officer, Laraine Cross tabled the proposed changes:
 - a. Non-refundable fee for initial 1hr search: \$35
 - b. Fee \$35 for each additional hour
 - c. New 2 page fillable form for research requests
 - d. Family Trees to have a different fee structure

Motion: *“That the NFHS Management Committee accept the NFHS Research Officer’s proposed changes to the NFHS Research Fee structure and request forms as per the tabled document.”*

Moved: L Cross *Seconded:* K Smith *Carried:* Unanimously

6. Federal Grant

Category 1: for communications and IT items (such as laptops, phones and other software), and to assist with paying for insurance. (\$1,000 to \$5,000)

- Grant submitted
- Currently awaiting feedback re: same

7. Recent Events & Future Planning for 2025

(a) Possible excursions

- Lunch at The Beach Hotel to view historic Newcastle brick bar and historical talk re: various local brickwork companies represented
Date: TBA
- Visit to Murrook Cultural Centre (near Williamtown)
<https://www.murrook.org.au/> for a look into Worimi family history/history. Exhibitions, cultural activities, café. Date: TBA
- Morning or afternoon tea at Miss Porters House. Date: TBA
- Lochinvar Excursion. Date: TBA
- Dates for the above excursions to be set after consultation with the eTeam.

(b) Female Convicts Seminar Day – Sunday 2 March 2025

- Change of venue from “The Place” to NFHS rooms.
- Registrations to date: 28 attending in NFHS Rooms @ \$40 and 17 via Zoom @ \$20
- Set up on Saturday, 1 March 2025 from 2pm.
- Morning Tea and Luncheon provided by NFHS members.

(c) Seniors' Expo - Tuesday 4 March 2025 at McDonald Jones Stadium

- Display table with access to WiFi and electricity
- Bump in from 8am
- Flyers printed for Open Day
- Copies of old NFHS Journals

(d) Seniors' Open Day – Saturday 15 March 2025

- Raffle Prize: publication? Photograph donated by K Shilling?
- Morning/afternoon tea provided

(e) Easter and Mothers' Day Raffles – deferred to next meeting.

(f) Beginners' Courses – dates to be advised at the next meeting.

(g) Orientation Sessions

- Print: 5 & 12 April 2025
- Digital: 29 March 2025

Reports:

Correspondence: (as per Gdrive)

Motion: *“That the Correspondence Report be accepted.”*

Moved: K Smith *Seconded:* L Cross *Carried:* Unanimously

Assistant Treasurer's Report: (as per Gdrive)

Motion: *“That the Assistant Treasurer's Report be accepted.”*

Moved: M Hughes *Seconded:* S Boyce *Carried:* Unanimously

Motion: *“That the invoices for payment and additional notes be accepted.”*

Moved: M Hughes *Seconded:* S Boyce *Carried:* Unanimously

Membership Report: (as per Gdrive)

Motion: *“That the Membership Report be accepted.”*

Moved: S Boyce *Seconded:* R Bunn *Carried:* Unanimously

Business Without Notice: N/A

Close of Meeting: 12.15pm

Next Meeting: Thursday, 20 March 2025 at 10am