Budget Report

Information Technology

Date	Item	$	Balance
01-Jan-2025	Opening Balance		500.00
1st Quarter 2025			
28/01/2025	Studio Creator - Podcasting software		52.48
14/01/2025	2m extension cable		5.35
30/12/2025	TPLINK WiFi extender		74.00
01/03/2025	HDMI-VGA adapter		69.00
14/03/2025	Adobe Acrobat Pro 2020		122.78
		BALANCE REMAINING	*176.39*
2nd Quarter 2025			
3rd Quarter 2025			
4th Quarter 2025			

IT ACTIONS

- Supported FCHV Seminar
- Recorded, edited & published FCHV Seminar sessions on YouTube.
- Recorded, edited & published podcasts.
- Recorded, edited & published monthly meeting guest speaker talks on YouTube.
- Replaced WiFi extender in Meeting Room
- Purchased & configured new laptop for Publications Group
- Uploaded new journals from other Societies to Blue Room PCs.
- Performed regular backup and maintenance in Blue Room.
- Annual maintenance of laptops.

FUTURE ACTIONS

- Configure publications for download – Remembrance
- Continue podcasting project

Clive Maddocks
IT Officer
16/3/2025