

Newcastle Family History Society Inc
Management Committee Meeting
Thursday 21 November 2024
Minutes

Meeting Commenced: 10.20am

Welcome and Acknowledgement of Country: MW

Present: M Woodford S Boyce K Carrick R Bunn
 L Cross K Smith (Minutes)

Apologies: M Hughes

Minutes of the Meeting of 17 October 2024 as circulated and in the Gdrive.
Copy to be placed on Gdrive & on the front noticeboard (by the Secretary), and
in the Member's section of the website (by the Webmaster from updated
Gdrive) after approval.

Corrections/Amendments: Alter "all" to "many" re: SAG discounts.

Motion (Minutes): *"That the Minutes of the Previous Meeting held on 17
October 2024 be accepted."*

Moved: K Smith *Seconded:* L Cross *Carried:* Passed

Abstain: K Carrick

Business Arising/Updates/General Business:

1. Affiliation with Family Search

- In the pipeline

<https://www.familysearch.org/en/affiliates/about>

2. Check and Tag of NFHS Electrical Equipment

- Electrician required to check & tag all electrical equipment

3. Canva Pro Subscription

- This is free for Not-for-Profit organisations
- Clive Maddocks is investigating regarding its use and advantages for creating NFHS material.

4. Letter of Concern from Journal Editor and eTeam

- NFHS Management Committee supports the decision made by the Journal Editor and the eTeam regarding the privacy issue raised by the Letter of Concern.

5. Privacy Statement

- The following alterations to the 3rd last dot point in the NFHS Privacy Statement:

“To send each monthly Newsletter, quarterly Journal and notice of Events and Courses either by post or by email.”

- Date to be adjusted to Nov 2024.
- Further revision of the Privacy Statement at a later date.

6. 2021 Constitution – Revision

- Progress has been made re: the revision of the NFHS Constitution 2021

7. Future Planning for 2024/5

(a) Christmas Fair – Sunday 1 December – organisation

- Stalls – M Woodford and K Smith
- Library Bookstall - Jim McDougall
- PowerPoint of Christmas Past
- Morning Tea – donations from NFHS members, S Carter
- 6m gazebo supplied by K Smith

(b) Christmas Lunch – 6 December – Poppy’s

- Lunch 12noon
- 32 members on the list
- Poppy’s aware of dietary needs re: gluten/dairy free options are available

(c) Female Convicts Seminar Day – Sunday 2 March 2025

- Format for the day under discussion
- Morning Tea – donation supplied by NFHS Members
- Guest speakers – gifts required
- Raffle
- Flyer – Save the Date
- Event to be streamed
- Pricing – to be determined

(d) Seniors’ Expo – Tuesday 4 March 2025 at McDonald Jones Stadium

- NFHS to have a stall.

(e) Seniors’ Open Day

- An open day to coincide with Seniors’ Week to be held on either 8th March or 15th March 2025

(f) Beginners’ Courses

- Dates to be determined. To run approx. 2-3 weeks prior to Library Orientation dates.

Reports:

Correspondence: (as per Gdrive)

Motion: *“That the Correspondence Report be accepted.”*

Moved: K Smith *Seconded:* L Cross *Carried:* Unanimously

Assistant Treasurer's Report: (as per Gdrive)

Motion: *"That the Assistant Treasurer's Report be accepted."*

Moved: S Boyce *Seconded:* K Smith *Carried:* Unanimously

Motion: *"That the invoices for payment and additional notes be accepted."*

Moved: S Boyce *Seconded:* R Bunn *Carried:* Unanimously

Membership Report: (as per Gdrive)

Motion: *"That the Membership Report be accepted."*

Moved: S Boyce *Seconded:* K Carrick *Carried:* Unanimously

Quarterly Reports: (as per Gdrive) Ratify those sent via Flying Minute.

Motion: *"That the Quarterly Reports be accepted."*

Moved: M Woodford *Seconded:* L Cross *Carried:* Unanimously

Business Without Notice:

- Grant for a defibrillator has been submitted.

Close of Meeting:

Next Meeting: Thursday, 19 December 2024 at 10am

Apologies for Next Meeting: R Bunn K Carrick