



## Budget Report

### Information Technology

| Date                    | Item   | \$      | Balance   |
|-------------------------|--|---------|-----------|
| 01-Jan-2024             | Opening Balance  |         | \$1000.00 |
| <b>1st Quarter 2024</b> |  |         |           |
| Nil Expenditure         |  |         |           |
| <b>2nd Quarter 2024</b> |  |         |           |
| Nil Expenditure         |  |         |           |
| <b>3rd Quarter 2024</b> |  |         |           |
| 02-Sep-2024             | 1 x Monthly subscription - PlayHT - AI software for podcasting | \$59.75 | \$940.25  |
| <b>4th Quarter 2024</b> |  |         |           |
| Nil Expenditure         |  |         |           |

#### IT ACTIONS

- Recorded, edited & published podcasts.
- Recorded, edited & published monthly meeting guest speaker talks on YouTube.
- Configured publications for download – People of Newcastle. Nineteenth Century Coalmining Related Deaths, Hunter Valley, NSW
- Uploaded new journals from other Societies to Blue Room PCs.
- Performed regular backup and maintenance in Blue Room.

#### FUTURE ACTIONS

- Continue podcasting project
- Annual maintenance of Blue Room PCs and laptops.

Clive Maddocks  
IT Officer  
13 December. 2024