

Newcastle Family History Society Inc
Management Committee Meeting
Thursday 17 October 2024 via Zoom
Minutes

Meeting Commenced: 10.20am

Welcome and Acknowledgement of Country: MW

Present: M Woodford M Hughes S Boyce L Cross
 R Bunn K Smith (minutes)

Apologies: Kirstie Carrick

Minutes of the Meeting of 19 September 2024 as circulated and in the Gdrive. Copy to be placed on Gdrive; on the front noticeboard (by the Secretary), and in the Member's section of the website (by the Webmaster from updated Gdrive) after approval.

Corrections/Amendments: N/A

Motion (Minutes): *"That the Minutes of the Previous Meeting held on 19 September 2024 be accepted."*

Moved: K Smith *Seconded:* L Cross *Carried:* Passed
Abstained: R Bunn

Business Arising/Updates/General Business:

1.(a) Affiliation with Family Search

<https://www.familysearch.org/en/affiliates/about>

- To be affiliated.

(b) Affiliation with SAG

- Subscription taken @ \$110 (\$90 p.a. plus \$20 joining fee)
- Members have access to the Discount Code for many courses offered by SAG
- Discount Code has already been requested and used by two members.

(c) BDA Subscription

- Link has been installed on the Blue Room computers

(d) Orientation Sessions updated

- Information regarding the above will be included in the Library Orientation (digital) sessions from 2025.

2. Check and Tag of NFHS Electrical Equipment

- Electrician to be approached for same.

3. 2021 Constitution – Revision

- Aims and Objectives need to be checked to ensure that they comply with recent changes to the ACNC guidelines

4. Cushions

- Extra cushions have been placed in the library rooms

5. Sandgate – Saturday 12 October

- Very positive feedback from participants
- Generous donations from participants
- Several new members joined on the day
- Many participants were keen to know when the next tour would take place.

6. New First Aid Kit

- Lynn Howlett has donated a First Aid Kit

- Thank You letter to be sent for her generous donation.

7. Future Planning for 2024/5

(a) Christmas Fair & Open Day – Sunday 1 December

- Promotion via NFHS Newsletter, NFHS & Lost Newcastle Facebook Pages, other local history societies, local businesses and media outlets.
- Lea Harris to make up flyer for same

(b) Christmas Lunch – 6 December – Poppy's

- Bookings via Secretary's email
- 23 out of 50 seats taken
- Reminder in the newsletter

(c) Female Convicts Seminar Day – Sunday 2 March 2025

- Lea Harris to create a flyer for the day
- Parking available for participants
- Morning/afternoon tea to be provided by donations from NFHS Society members
- Displays: Bonnets and other convict related items. Call out to NFHS members to loan same on the day.
- Memorabilia: bonnet kits etc for sale on the day
- In house raffle
- Zoom option to be organised by Clive M
- Sessions to be recorded
- Short film re: Bonnet making
- Speakers to be confirmed
- NFHS PowerPoint Presentation revised
- Video created by Charles Martin to be used

(d) Beginners' Courses 2025

- Beginners' Courses to run at least 3 weeks prior to the Library Orientation Sessions
- Contact list of new members who joined after the last course
- Flyer advertising same in NFHS Newsletter, NFHS Facebook page, Lost Newcastle and local media etc

- Guest speakers to be approached re: availability
- Format – similar to that presented in 2024
- Other courses to be included next year

Reports:

Correspondence: (as per Gdrive)

Motion: *“That the Correspondence Report be accepted.”*

Moved: K Smith *Seconded:* L Cross *Carried:* Unanimously

Assistant Treasurer’s Report: (as per Gdrive)

Motion: *“That the Assistant Treasurer’s Report be accepted.”*

Moved: M Hughes *Seconded:* S Boyce *Carried:* Unanimously

Motion: *“That the invoices for payment and additional notes be accepted.”*

Moved: M Hughes *Seconded:* S Boyce *Carried:* Unanimously

- Term Deposit that matures on 25 Oct 2024 will be reinvested.
- Term Deposit that matures on 5 Nov 2024 will be reinvested.
- Statements – paper copies to continue.

Membership Report: (as per Gdrive)

Motion: *“That the Membership Report be accepted.”*

Moved: S Boyce *Seconded:* M Woodford *Carried:* Unanimously

Quarterly Reports: (as per Gdrive) Carried over from September meeting

- M Woodford to email copies of Quarterly Reports to NFHS Management Committee Members. Vote to be ratified at the next MCM on 21 Nov 2024.

Business Without Notice:

- **Legal Deposit** request for copy of NFHS Journal 246
- **Tweed Heads FHS** request to forward copies of NFHS Journal to their members. Request sent to NFHS eTeam for discussion.
- **Podcasts** more in the pipeline. However, more input is required from other NFHS members.

Close of Meeting: 11.40 am

Next Meeting: Thursday, 21 November 2024 at 10am