

Newcastle Family History Society Inc
Management Committee Meeting
Thursday 19 September 2024
Minutes

Meeting Commenced: 10.14am

Welcome and Acknowledgement of Country: MW

Present: M Woodford M Hughes S Boyce
 L Cross K Carrick K Smith (minutes)

Apologies: Rosalie Bunn

Minutes of the Meeting of 12 August 2024 as circulated and in the Gdrive.
Copy to be placed on Gdrive & on the front noticeboard (by the Secretary), and
in the Member's section of the website (by the Webmaster from updated
Gdrive) after approval.

Corrections/Amendments:

Motion (Minutes): *"That the Minutes of the Previous Meeting held on 12
August 2024 be accepted."*

Moved: K Smith *Seconded:* M Woodford *Carried:* Passed
Abstained: M Hughes K Carrick

Business Arising/Updates/General Business:

1. Survey re Daytime Monthly Meetings

- Member feedback indicates that there is support for the proposed changes.
- Changes to monthly meeting times to be trialled in 2025.

2. English Open Day – 31 August

- A successful event
- Positive feedback received from visitors re: displays and assistance from NFHS members
- Several new members joined on the day
- English Hamper was won by K Pawley

3. Mini-Conference 14 September

- Successful mini conference
- Link provided for individuals who were registered to enable access to presentations

4. (a) Affiliation with Family Search

- Free affiliation is available with Family Search. This will enable NFHS members and visitors wider access to datasets held by the Family Search Library

<https://www.familysearch.org/en/affiliates/about>

(b) Affiliation with Society of Australian Genealogists (SAG)

- Affiliation with SAG - \$90 per annum
- Membership benefits include discounts for SAG courses and presentations

(c) Biographical Database of Australia (BDA)

- BDA Subscription - \$100 per annum for historical society memberships

<https://www.bda-online.org.au/pricing/>

Motion: “That the NFHS affiliate/subscribe with Family Search, Society of Australian Genealogists and Biographical Database of Australia.”

Moved: S Boyce

Seconded: L Cross

Carried: Unanimously

5. Letterbox Repairs

- Access to our mail box has been resolved.

6. Check and Tag of NFHS Electrical Equipment – update

- M Woodford to contact an electrician to check and tag our electrical equipment.

7. 2021 Constitution – Revision

- Copies to be made of the 2021, 2016 and the model constitution from ACNC to allow for a comparison/contrast for the proposed revision of the NFHS Constitution.
- A poss. combined special meeting with the AGM ? Check needed of guidelines to see if this would be a legal course of action.

8. Cushions – extras for monthly meetings

- K Smith has spare cushions to donate
- Others: poss. Spotlight/Op Shops

9. Future Planning for 2024/5

(a) 2024 Excursions/Dates – Lochinvar Cemeteries/Lunch

- Postponed until March 2025

(b) Sandgate Cemetery Tours – Saturday 12 October 2024

(c) Beginners' Courses

- 2025 Courses to run prior to Print/Digital Orientation
- NFHS Membership Co-ordinator to provide a list of new members to contact re: Beginners' Courses
- Basic computer skills to be included in the courses in 2025

(d) Christmas Fair & Open Day

- Sunday 1 December

- Use of a 6m gazebo -K Smith
- Newsletter – announcing the Christmas Fair and a request for donations for a Christmas Hamper
- Offer of a traditional Christmas pudding by K Smith
- Christmas goodies for morning tea
- Cost of \$20 per stall

(e) Christmas Lunch at Poppy's

- Booked for 6 Dec 12 noon for 50 people
- Catering for gluten/dairy free diners
- Poster for Christmas Lunch in NFHS Newsletter
- Attendees to email NFHS Secretary

(f) Female Convicts Seminar Day – Sunday 2 March 2025

- “The Place” has been booked
- Registrations from 9.30am and Commencing at 10am
- Presenters for same have been approached
- Morning/Afternoon will be provided
- Lunch one hour – food available in the food court
- Bonnet exhibition and Bonnet Kits available for purchase
- Other memorabilia to be sold
- Assistance required with the Female Convict podcasts

Reports:

Correspondence: (as per Gdrive)

Motion: *“That the Correspondence Report be accepted.”*

Moved: K Smith *Seconded:* L Cross *Carried:* Unanimously

Assistant Treasurer's Report: (as per Gdrive)

Motion: *“That the Assistant Treasurer's Report be accepted.”*

Moved: M Hughes *Seconded:* K Smith *Carried:* Unanimously

Motion: *“That the invoices for payment and additional notes be accepted.”*

Moved: M Hughes *Seconded:* S Boyce *Carried:* Unanimously

Membership Report: (as per Gdrive)

Motion: *“That the Membership Report be accepted.”*

Moved: S Boyce *Seconded:* K Smith *Carried:* Unanimously

Quarterly Reports held over to the next Management Committee Meeting.

Business Without Notice:

- **Sandgate Cemetery Tour:** A St John’s Ambulance Officer, Lynn Howlett, will be in attendance on the day.
- **First Aid Kit:** to be reviewed by Lynn Howlett
- **Inaugural Gathering of the FHS:** M Woodford attending via Zoom
- **Defibrillator Grants:** S Boyce to investigate and make a grant application for same.

Close of Meeting: 12.14pm

Next Meeting: Thursday, 17 October 2024 at 10am