

Newcastle Family History Society Inc
Management Committee Meeting
Thursday 16 May 2024 at 10am
Minutes

Meeting Commenced: 10.17am

Welcome and Acknowledgement of Country: MW

Present: M Woodford R Bunn S Boyce L Cross
 K Carrick K Smith

Guest: M Hughes Assistant Treasurer acting in the capacity of NFHS
Treasurer

Apologies: N/A

Minutes of the Meeting of **18 April 2024** as circulated and in the Gdrive. Copy to be placed on Gdrive & on the front noticeboard (by the Secretary), and in the Member's section of the website (by the Webmaster from updated Gdrive) after approval.

Corrections/Amendments: N/A

Motion (Minutes): *"That the Minutes of the Previous Meeting held on 18 April 2024 be accepted."*

Moved: K Smith *Seconded:* S Boyce *Carried:* Passed

Abstained: K Carrick

Business Arising/Updates/General Business:

1. AGM Overview – Draft Minutes, Management Committee, Elected and non-Elected Positions.

- Deferred to next meeting

2. Book Launch – Update MW

- A successful launch of the new publications:
 - * Pre-payments
 - * Purchases made on the day
- The launch was videoed for members unable to attend

3. Beginners Courses – Update KS & LC

- Positive feedback from participants
- Expressions of interest re: library orientation and future courses made by attendees

4. 2021 Constitution – Revision

Recent events have raised a number of issues regarding the NFHS Constitution:

- Lack of nominations for the position of Treasurer et al has highlighted the restrictive nature of 4yr terms for elected positions
- NFHS Management Committee only consists of 7 members
- Lack of guidelines in the NFHS Constitution re: the awarding of Honorary Membership

These issues can only be resolved through a revision of the NFHS Constitution.

NFHS Members must be made aware for these issues to be resolved and to ensure the efficient functioning of the society into 2025 and onwards.

5. Mother's Day Raffle – Winner

- Wendy James (Blue F24) was the lucky winner of the raffle
- Funds Raised: \$ 264.84 (square fees)

6. Newsletter – Information for members re managing treasury.

- Information for members to be included in the NFHS Newsletter re: managing the issue of the vacant position of Treasurer
- NFHS Sec to send elected/non-elected positions to Newsletter Editor for publication

7. Future Planning for 2024/5

(a) Sandgate Tour 19 May

- Tour times are almost filled
- Booklet in process of being printed by NFHS and costs to be met by Metropolitan Memorial Parks

(b) 2024 Excursions/Dates:

- Minmi Courthouse/Lunch 14 June – Update NFHS Pres to re-advertise the Minmi event.
- Lochinvar Cemeteries/Lunch
18 Oct 2024 TBC
- Excursions for 2025
Sydney Harbour Historical Tour – KS to investigate

(c) English Open Day – August

- date to be finalised at the next English SIG
- planning ongoing
- morning/afternoon tea – Sue Carter to be approached for assistance
- Raffle Prize – a hamper of English Goodies

(d) Mini-Conference 14 Sept 2024

- NFHS rooms to be closed for the Mini Conference
- Zoom linked in the room @ \$10 pp
- Raffle tickets are now on sale

(e) Christmas Fair – Sunday 1 Dec 2024

- Theme: “Once Upon a Time”
- Stalls manned by NFHS volunteers

(f) Christmas Lunch – 6 Dec 2024 – Poppy’s

- NFHS Sec to book Poppy’s for 50 guests

(g) RAHS – History House Seminar

- “How to Conduct a Guided History Tour” is being given by RAHS by Judith Dunn
- NFHS Pres to contact the presenter, J Dunn, re: addressing the NSWACTAFHS on this topic

(h) Female Convicts Seminar Day

- M Woodford & C Maddocks to visit The Place at Charlestown re: equipment & costings for the seminar
- Poss. dates: Nov 24 or Mar 25

(i) Volunteer Presentation Day – 21 May

- Members of the Mechanics Institute Trust are to be presented with certificates in recognition of their volunteer work for 10yr & 30yr
- English SIG to be held in the Blue Room

Reports:

Correspondence: (as per Gdrive)

Motion: *“That the Correspondence Report be accepted.”*

Moved: K Smith *Seconded:* K Carrick *Carried:* unanimously

Assistant Treasurer’s Report: (as per Gdrive)

Motion: *“That the Assistant Treasurer’s Report be accepted.”*

Moved: L Cross *Seconded:* K Smith *Carried:* unanimously

Motion: *“That the invoices for payment and additional notes be accepted.”*

Moved: S Boyce *Seconded:* R Bunn *Carried:* unanimously

Membership Report: (as per Gdrive)

Motion: *“That the Membership Report be accepted.”*

Moved: S Boyce *Seconded:* K Carrick *Carried:* unanimously

Business Without Notice:

- **List the phone numbers of Volunteer Librarians** to be made available – so that contact can be made if they do not turn up for duty.
- **List of emergency contacts** – to be called to fill in for volunteer who is unable to attend on their nominated day.
- Jesmond Bowling Club – Market Day 12 June 12-2pm

Close of Meeting: 12.20pm

Next Meeting: Thursday, 20 June 2024 at 10am