

**Newcastle Family History Society Inc**  
**Management Committee Meeting**  
**Thursday 18 April 2024 at 10am**

**Meeting Commenced:** 10.25am

**Welcome and Acknowledgement of Country:** MW

**Present:** M Woodford      R Bunn      M Hughes      L Cross      S Boyce

K Smith (Minutes)

**Apologies:** K Carrick

**Minutes** of the Meeting of 21 March 2024 as circulated and in the Gdrive. Copy to be placed on Gdrive and on the front noticeboard (by the Secretary), and in the Member's section of the website (by the Webmaster from updated Gdrive) after approval.

**Corrections/Amendments:** Pricing of They Sent Me North Vol 2 digital download amended to \$30

**Motion (Minutes):** "That the corrected Minutes of the Previous Meeting held on 21 March 2024 be accepted."

*Moved:*      MW    *Seconded:*    SB    *Carried:*      Passed

*Abstained;*    KS

**Business Arising/Updates/General Business:**

**1. Reply to Letter of Invitation to Patrons for 2024 from:**

- Acceptance letter from **Sonia Hornery** (including a donation of \$200 to the NFHS).
- Acceptance letter from **Sharon Claydon** (with cheque to come)

**2. Donation of Raffle Prize for 2024 Online Conference/Mini-Conference 14 Sept 2024**

- NFHS to donate a digital download of one of our publications
- Mini Conference to be held in the NFHS rooms on 14 Sept 2024

### 3. AGM Details – Returning Officer, nominations etc

- Karilyn Pawley to be approached to act as Returning Officer
- Nominations forms placed in library rooms
- Minutes of AGM 2023 – copies placed in library rooms

### 4. R&R Updates

- Updates completed and a copy of same placed in the library rooms

### 5. 2021 Constitution

- Need for review of the Constitution

### 6. Future Planning for 2024

- **Publication - TSMN 2nd Edition** now available via online shop.
- **Publications – They Served Their Country Vol 1 & 2**  
Launched on Friday 3 May at Jesmond Bowling Club. Pre-order forms have now been sent out.
- **Mother's Day Raffle**  
Sell tickets to be made available at the Book Launch and in Society room
- **Beginners Courses for 2024 – Update (KS/LC)**  
**Day 1** was very successful with 11 members/new members/non-members attending  
**Day 2** at this stage there are 6 confirmed attendees.
- **Sandgate Tour 19 May – Update**  
Planning ongoing
- **2024 Excursions/Dates**  
Minmi Courthouse/Lunch 14 June - Update  
Lochinvar Cemeteries/Lunch TBC
- **Christmas Fair – Sunday 1 December**
- **Christmas Lunch – 6 December – book Poppy's?**
- **English SIG Open Day 31 Aug 2024 – check with M Ashford re: orientation dates to avoid a clash of events**

- **Beginners' Courses**

For poss. repeat in Oct 2024

K Smith & L Cross to consider further ideas for developing this program

## **Reports:**

### **Correspondence: (as per Gdrive)**

**Motion:** "That the Correspondence Report be accepted."

*Moved:* KS    *Seconded:* LC    *Carried:* Unanimously

### **Treasurer's Report: (as per Gdrive)**

**Motion:** "That the Treasurer's Report be accepted."

*Moved:* MH    *Seconded:* KS    *Carried:* Unanimously

**Motion:** "That the invoices for payment and additional notes be accepted."

*Moved:* MH    *Seconded:* KS    *Carried:* Unanimously

### **Membership Report: (as per Gdrive)**

**Motion:** "That the Membership Report be accepted"

*Moved:* SB    *Seconded:* MH    *Carried:* Unanimously

### **Quarterly Reports from March Meeting: (as per Gdrive)**

**Motion:** "That the Quarterly Reports be accepted"

*Moved:* MW    *Seconded:* KS    *Carried:* Unanimously

## **Business Without Notice:**

### **1. Scrapbooking SIG**

- Check with Snippers to avoid clash
- Check with Podcasting Group
- Send dates to L Harris for inclusion in the newsletter

### **2. Security**

- Locking up to be done by both volunteer librarians to ensure that the society rooms are secure.

### **3. Research Officer and costs incurred re: same**

- Issue of costs incurred by the Research Officer in carrying out research for clients

### **4. New Binder**

- Grant application for new binder

### **5. Midwives**

- Heather Ling's research on local midwives – view to publication

### **6. Photograph Register**

- To be updated

### **7. St John's Ambulance**

- A new member, Lynn Howlett, is a member of the St John's Ambulance.

**Close of Meeting:** 12.05pm

**Next Meeting:** Thursday, 16 May 2024 at 10am