

Newcastle Family History Society Inc

Management Committee Meeting

Thursday 16 November 2023

10am via Zoom

Meeting Commenced: 10am

Welcome and Acknowledgement of Country: MW

Present: M Woodford L Cross S Boyce K Smith

Apologies: R Bunn K Carrick M Hughes

Minutes of the Meeting of 19 October 2023 as circulated and in the Gdrive.

Copy to be placed on Gdrive & on the front noticeboard (by the Secretary), and in the Member's section of the website (by the Webmaster from updated Gdrive) after approval.

Corrections/Amendments:

Motion (Minutes): *"That the Minutes of the Previous Meeting held on 19 October 2023 be accepted."*

No quorum to vote on the October 2023 Minutes. Vote held over until the December 2023 MCM.

Business Arising/Updates/General Business:

1. Podcasting SIG – Update (MW)

- Podcast SIG has been formed: Clive M, Ken S, Maree S, Jane I and Mel W
- Podcasts: Felonious Females (Convicts) x 2; Bad Girls (Industrial School Girls) x1
- Scottish SIG have produced their first podcast – with other SIGs to follow

2. Female Convicts Website – Update (MW)

- Updated list of female convicts is to be uploaded onto the website, as well as the names of the transportation ships, photos of the bonnet making and associated exhibitions of same

- Podcasts are linked to the Female Convicts website/NFHS Research Group for interested parties to request research.

3. NCC Senior of the Year – Update (SB)

- Proposed nominations for the NCC Senior of the Year for 2024

4. New Front Sign for the Mechanics Institute – Update (MW)

- MW presented the draft wording for the new signage.
- Sign Force has been approached to provide costing for same

Motion: *“That the NFHS President has the approval of the NFHS Management Committee to proceed with the new signage.”*

Moved: *S Boyce* Seconded: *L Cross* Carried: *unanimously*

5. Future Planning for 2024

(a) Two publications close to completion for release early 2024.

- A collection of Military Stories compiled by Ken & Maree Shilling
- 2nd Edition of They Sent Me North. This will be a downloadable format. Hard Copy of same to be determined.

(b) Library Orientation Sessions

- Commencing from March 2024
- Extra Orientation sessions as per demand?

(c) Beginners’ Courses

- Karen S, L Cross and Kirstie C will be running these courses in 2024
- To be held approx. March 2024 and a repeat Sept 2024
- Sessions to co-ordinate with the timing of the Library Orientation sessions.
- Karen S to contact Marg A re: scheduled dates for Library Orientations

(d) Christmas Raffle

- Tickets \$2 each or 3 for \$5
- Encourage volunteer librarians to promote the Xmas Raffle to our members and visitors

(e) Christmas Lunch Bookings

- 32/40 available seats have been taken

(f) 2024 Open Days

- English SIG Open Day re-scheduled to coincide with Family History Month – August 2024
- Newcastle Seniors Week stall and Seniors Open Day at the NFHS rooms – Feb/mar 2024
- Christmas Society Fair Day to run in conjunction with the Lambton Christmas Fair in 2024

(g) NFHS Raffles

- Seniors Week
- Mother's Day
- Family History Month – English Open Day
- Xmas

Reports:

Correspondence: (as per Gdrive)

Motion: *“That the Correspondence Report be accepted.”*

Moved: K Smith *Seconded:* L Cross *Carried:* Unanimously

Treasurer's Report: (as per Gdrive)

Motion: *“That the Treasurer's Report be accepted.”*

Moved: M Woodford *Seconded:* K Smith *Carried:* Unanimously

Motion: *“That the invoices for payment and additional notes be accepted.”*

Moved: M Woodford *Seconded:* S Boyce *Carried:* Unanimously

Membership Report: (as per Gdrive)

Motion: *“That the Membership Report be accepted.”*

Moved: S Boyce *Seconded:* L Cross *Carried:* Unanimously

Business Without Notice:

1. Solar Panels

- Ron Robertson from The Mechanics Institute has sent a message to Meals on Wheels re: their failure to switch over to their allocated solar panels.

2. Future Planning

- Upcoming Management Committee Vacancies
- Advertise same in NFHS Newsletter

3. NFHS Equipment Register

- Register of equipment has been completed

4. Photograph Register

- A register of photographic material held by the NFHS Library to be conducted in Jan 2024.

5. Cleaning Team

- Call out for a Cleaning Team to prepare the NFHS Library rooms for the re-opening in Jan 2024
- Date: Sunday 14th January 2024

6. Events/NFHS Days Out

- Excursions (approx. 3 per year) to fit around NFHS activities: Open Days, Book launches, Orientation sessions, Courses etc
- Request for suggestions for group outings from NFHS members via the NFHS Facebook page and NFHS Newsletter
- Events/Days Out to be posted in the NFHS Newsletter, on NFHS website and the NFHS Facebook page.

7. Seminar Sundays

- Seminar Sundays x 2 for 2024
- Possible topics:
 1. Using Subscription Websites for Research
eg Ancestry, FindMyPast and MyHeritage
 2. Researching English Ancestors (tie in with English SIG Open Day)

Close of Meeting: 12 noon

Next Meeting: Thursday, 21 December 2023 at 10am