

NEWCASTLE FAMILY HISTORY SOCIETY Inc.

ABN: 43 533 036 199

TREASURER'S REPORT FOR MANAGEMENT MEETING – 18 May 2023

Financial Statement – April 2023

April Income: \$ 19,209.56

April Expenses: \$ 6,033.89

April Profit: \$ 13,175.67

NSW Grant for Solar Panels - \$8,789.00

Total Money in Hand @ 30th April, 2023 - \$ 65,622.07

Income includes \$15,105.50 is profit from 2022 Conference - a great outcome.

Expenses include Insurance payments \$4,492.98

I propose that the April Financial Report be accepted.

Invoices for Payment:

I seek approval to pay the following Invoices:

- | | |
|--|-------------|
| • Lambton Mechanics Institute – April Rent | \$ 535.00 |
| • TPG – Monthly Internet charge | \$ 79.99 |
| • CBTech – April Copier charges | \$ 1,168.96 |
| • Marie Hughes – 10 reams A4 paper | \$ 71.20 |

The following Invoices have been made but need formal approval:

- | | |
|--------------------------------------|-------------|
| • Clive Maddocks – IT expense | \$ 48.90 |
| • Aussie Wide Solar | \$ 8,789.00 |
| • Prime Grafix – Publication expense | \$ 336.60 |

Items for Discussion –

- John Whittle audited Treasurer's financial records – several areas have been identified that need attention especially in regard to charging GST. John has agreed to help Sharyn and I to rectify areas of concern.
- Raffle money to date is \$428.00 – Mother's Day raffle totalled \$221.00
- HL Electricity Account 7 February – 9 May 2023 = \$288.24 fell due on 15 May. There is still a credit of \$71.84 for this account.
- ACNC & Fair Trading reports need to be completed.
- Certificates of Currency for Personal Accident & Public and Products Liability have been received. Where should these be kept? The Treasurer has a hard and a digital copy.
- We need to update signatures on our accounts with NPBS. To be attended to after AGM.
- Suggested guidelines for Visa Credit Card use were presented for discussion

Proposal:

I propose that \$10,000.00 from the Conference proceeds be transferred to a Term Deposit with NPBS for one year. This still needs to be done.

Marie Hughes

19/04/2023

Signed _____