

Publications

No meeting was held in February

Publications in Progress:

1. People of Newcastle Vol. III Launch date 21 April 2023 at Jesmond Bowling Club
 - Ken and Maree have sent out invitations to contributors
 - Jane is preparing the Publication. There was a glitch with the print version which we think has been fixed by the IT officer. Printing and correcting already printed material is underway
 - A pre-order form was distributed to members and reciprocal Societies in the March Journal mailout and newsletter. Orders are coming in.
 - According to the supplier Prime Grafix, due to the appropriate number of pages in each publication, additional white spines in the new product version could be used to make these books when we run out of the old stock of spines. This is good news.

Other publications (below) continue to be worked on by coordinators.

1. (John Henderson) Guide 5: A Guide for Finding and Using NSW Land Records for Family Research.
2. (Ros Cheetham) Big Hill – Teralba: (addendum ongoing)
3. Digital downloads: Geographic Encyclopaedia is now available for download for \$30:
 - Only one original PDF file was available for the PO and IT coordinators to work with. No word files survived from 2004.
 - The downloadable PDF required: a new cover to be created and inserted into the PDF; Society email and address updates; the agreement inserted and linked to the contents page; the agreement reworded to reflect the type of publication (CDROM to download and associated changes); the maps PDF inserted and linked; security protection applied; an information sheet created; a colour image of the cover for website display produced; 4 sample PDFs extracted for the website.
 - It will not be possible for purchasers to print or copy this publication. Only snipping or retyping will be possible.
 - Note that this Publication exists in hard copy at the NLA however NFHS cannot produce a printed version of this publication without considerable and time-consuming changes to the existing original PDF to prepare it for printing and this is not seen as either essential or worthwhile as the book is a huge volume. We therefore recommend downloading this publication.
 - Note that each PDF download is sold for the same profit that we currently make on the existing hard copy/ies. Downloads will therefore be cheaper than the USB (if available) or the book. The credit costs are factored into the price we charge. All USBs cost \$35 so no download will cost more than \$35.

Jane Ison (Publications Officer)

The next Publications meeting will be decided upon after the book launch in April as the launch date would have been our meeting day.

Publications Officer (PO) Report

1. We remain in budget with postage and printing costs our main expenses to date. We will require some white spines soon (see above).
2. Online publication sales of books from the website have been in excess of \$1000 in the first three months of the year! This is a wonderful outcome and the online forms are so crisp and clear. A huge thank you to the webmaster!
3. Orders for People of Newcastle Vol. III are coming in. A pre-order form was sent to Members with the March Newsletter and to reciprocal Societies with the March Journal mailout.
4. Sharyn Boyce has submitted an application for a grant for a replacement heat machine for melting the glue on the spines that we use to make books. The quote was provided by Prime Grafix in Victoria. (There are only two suppliers in Australia.)
5. Publications has made more for the Society than we spent. Neither sales nor postage receipts are added back into the Publications budget.

6. Donated Publications were resold for half price at the Seniors Week Open Day. Three used NFHS Publications remain on the front bench.
7. Display copies of books have now been priced for the convenience of the librarians after a volunteer librarian suggestion (thanks Heather).
8. Updated Publication prices and postage prices have been sent to the Webmaster.
9. Downloadable PDFs will be password protected by the PO to prevent copying or printing by purchasers to ensure that the integrity of our publication is protected. Print version PDFs will also be password protected but only to prevent accidental change to the content so printing will still be possible. Unlocking either PDF will not be difficult for the NFHS and a copy of the protection passwords is held by the PO and IT officers.
10. PDFs of publications require work (ex. mirror margins removed; updates of email and Society addresses; potential linking; addition of an agreement; compilation of separate PDF files if necessary; orientation of landscaped pages etc) before they suitable to be made available for download. No Word file remains for any early publications and many of the original files were not centred before they were created for CD. The PO will continue to prepare PDF files that can be managed without involving the IT officer as every publication requires intervention before it is ready to protect and send to the webmaster.

Jane Ison (PO)