

**Newcastle Family History Society Inc**

**Management Committee Meeting**

**Thursday 19 January 2023 at 10am**

**Minutes**

**Meeting Commenced:** 10.15 am

**Welcome and Acknowledgement of Country:** MW

**Present:** M Woodford      M Hughes      S Boyce      Laraine Cross      R Bunn

K Smith (minutes)

**Apologies:** nil

**Minutes** of the Meeting of 15 December 2022 as circulated and in the Gdrive.

Copy to be placed on Gdrive & on the front noticeboard (by the Secretary), and in the Member's section of the website (by the Webmaster) after approval.

**Corrections/Amendments:** Change 'The Meeting Place' to 'The Place'.

**Motion (Minutes):** *"That the Minutes of the Previous Meeting held on 15 December 2022 be accepted."*

**Moved:** K Smith      **Seconded:** S Boyce      **Carried:** passed

**Abstain:** R Bunn

**Business Arising/Updates/General Business:**

**1. Beginning Genealogy Course – (KS/LC) 19 February 2023.**

- **Beginners' Course 2023:**
  - Day 1      Getting Started, BDM, Trove and Q & A
  - Day 2      Research logs and citing sources
  - Day 3      Free and Subscription Sites and the Ryerson Index
- NFHS Management Committee to send a thank you letter to P Healion for organising the Beginners Course.

## **2. NFHS Twitter Account – set up by Cheryl-Ann Leggatt**

**Motion:** *“That the NFHS MC authorises Cheryl-Ann Leggatt to establish a Twitter Account for the NFHS.”*

*Moved:* M Woodford      *Seconded:* K Smith      *Carried:* unanimously

## **3. Trove Funding – letters sent to Sharon Claydon/Tony Burke/PM**

- NFHS President Mel Woodford has sent letters of concern to Sharon Claydon, Tony Burke and Anthony Albanese re: Trove Funding
- NFHS Jan 2023 Newsletter to provide a link to a proforma letter re: Trove funding for NFHS members to use

## **4. Newcastle Senior Citizens’ Festival – NFHS to participate in Mini Expo**

- Newcastle Town Hall on Thursday 9 February from 10am-1pm.
- Submission for the stall has been acknowledged but currently waiting to see if application is successful
- Three people to man the stall. Drop off/pick up items required for stall.
- Items to include: journals, publications, membership forms, beginner’s course flyers and NFHS Open Day
- Square set up for possible purchases, memberships and courses
- Raffle prize and tickets (linked to NFHS Seniors’ Open Day 11/2/2023)
- Saturday 11 Feb 2023 Seniors Open Day – information sent to Wallsend Wkly, The Local, Newcastle Seniors Festival and Lost Newcastle fb page

## **5. Monthly Meeting – Guest Speakers**

- Guest speaker list has been compiled by M Woodford for monthly meetings in 2023
- NFHS Christmas Lunch will be held in lieu of December meeting – poss change of venue: Poppy’s – for further investigation

## **6. January Spring Cleaning Day – update**

- Thank you to volunteers who participated in the annual Spring clean

## **7. Solar Panels/Meter Box Upgrade – update (SB)**

- **Meter Box** – two meters to be replaced by one as part of the Solar Panel installation
- **Solar Panels** – to be installed on the roof of the Meals on Wheels building

## **8. Launch of People of Newcastle Vol. III – March**

- Venue: poss @ Souths Leagues Club

- Date TBC

### 9. Female Convicts of the Hunter Valley Website and Seminar

- Group to be formed to assist with ideas re: website content, items for available sale, links to other sites and preparations:  
     eg: Link to NFHS website and publications  
         Roses from the Heart project  
         Bonnet kit (\$5) can be included in the shop with \$2 for p/p
- Female Convicts of the Hunter Valley Seminar carried over to next MC meeting.

### 10. Membership Form on website – update

- NFHS Webmaster currently working on putting our membership form onto our NFHS website

### 11. Future Planning for 2023

- Scottish Group Open Day during National Family History Month  
     Date in August 2023 (TBC) to tie in with National Family History Month
- Regular stalls at local events
- 2<sup>nd</sup> hand book stalls and bric-a brac
- NFHS Credit Card for purchases
- Formation of a NFHS Research Group to answer/respond to research requests
- Defibrillator – is funding still available?
- Blue Plaques – Mechanics Institute will need to apply for this, not NFHS.

### Reports:

**Correspondence:** (as per Gdrive)

**Motion:** *“That the Correspondence Report be accepted.”*

*Moved:* K Smith      *Seconded:* M Hughes      *Carried:* unanimously

**Treasurer’s Report:** (as per Gdrive)

**Motion:** *“That the Treasurer’s Report be accepted.”*

*Moved:* M Hughes      *Seconded:* K Smith      *Carried:* unanimously

**Motion:** *“That the invoices for payment and additional notes be accepted.”*

*Moved:* M Hughes      *Seconded:* L Cross      *Carried:* unanimously

**Membership Report:** (as per Gdrive)

**Motion:** *“That the Membership Report be accepted”*

*Moved:* S Boyce      *Seconded:* K Smith

*Carried:* unanimously

**Close of Meeting:** 12.30pm

**Next Meeting:** Thursday, 16 February 2023