

Newcastle Family History Society Inc
Management Committee Meeting
Thursday 15 December 2022 at 10am

Meeting Commenced: 10.10am

Welcome and acknowledgement of the custodians of the land: MW

Present: M Woodford M Hughes S Boyce L Cross K Smith

Apologies: R Bunn

Minutes of the Meeting of 17 November 2022 as circulated and in the Gdrive copy to be placed on Gdrive & on the front noticeboard (by the Secretary), and in the Member's section of the website (by the Webmaster) after approval.

Corrections/Amendments: N/A

Motion (Minutes): "That the Minutes of the Previous Meeting held on 17 November 2022 be accepted."

Moved: M Woodford **Seconded:** S Boyce **Passed:** M Hughes L Cross

Abstained: K Smith

Business Arising/Updates/General Business:

1. **Kandao Meeting Pro** has now been tested out twice in a meeting situation with Zoom incorporated into the trial with pleasing results. Clive will provide instruction on using the Kandao during afternoon library today.

2. **Whitebridge Cemetery Tour** proposal from Ken Shilling/Ed Tonks as previously circulated on 29 November 2022. Reply to Ken Shilling.
Reply to Ken Shilling giving approval for the tour to go ahead as proposed.

Motion: "That the NFHS Management Committee approves the proposed Whitebridge Cemetery Tour to be led by Ed Tonks and organised by the Sandgate Group."

Moved: M Woodford **Seconded:** K Smith **Carried: Unanimously**

3. (a) Grant Approval for Solar Panels (SB)

Grant money is due to arrive March/April 2023

(b) Future ideas for Grant Proposals?

- * Binding machine for use of Publications
- * Digitisation of Publications
- * Construction of a storage area

4. NFHS Electricity Bill – 2 meters consolidated into 1? (SB)

The Mechanics Institute is in agreeance to this proposal to consolidate the meters. S Boyce to pursue this and complete the necessary paperwork.

5. Street Signs directing people to the NFHS. (SB/KS)

Reply from NCC – denying application for the blue signs
Further correspondence to follow regarding placement of blue signs

6. Conference 2022 – update (MW)

(a) Ancestry.com for NFHS The donated subscription from Ancestry is yet to be accessed. M Woodford is pursuing this.

(b) NSWACTAFHS Allocation of funds from State Conference to be determined by NSWACTAFHS

7. Female Convicts of the Hunter Seminar

NFHS will not participate in the 5 March 2023 Day at Maitland Gaol (if it proceeds) but rather run our own at another time during 2023. (MW)

M Woodford investigating possible venues ie The Meeting Place at Charlestown
Consideration of guest speakers/focus topics

8. Female Convicts of the Hunter Valley (website)

(a) Amendment required for Point 12 of the October Minutes (Minutes 22

10.MM) pertaining to the Female Convicts of the Hunter Valley website as it will now be run solely as an initiative of NFHS. The first dot point to be removed and the last sentence of the Motion to be removed:

Motion: “That NFHS MC approves the construction of a website with the domain name: Female Convicts of the Hunter Valley.com.au to provide information concerning the Female Convicts of the Hunter Valley. **The same to be a collaboration between NFHS and Maitland & Beyond.**”

Moved: M Woodford **Seconded:** S Boyce **Passed:** Unanimously

(b) Primary function of the website:

To promote the Female Convicts of the Hunter Valley and the NFHS

Inclusions to the FC of the HV:

- * links to NFHS website and shop – sales of publications, bonnet kits etc
- * Story of the Roses from the Heart Project and NFHS contribution to the project
- * Links to Parramatta Friends of the Female Factory and Roses from the Heart
- * Female Industrial School –per Jane Ison
- * Other aspects to be added on an ongoing basis

9. Female Convicts Documentary – update. (MW)

M Woodford provided an update of the progress of the documentary.
Documentary to be filmed at Tocal House.
No filming as taken place as yet.

10. 10.Sandgate Cemetery Proposal from Sandgate Group

Proposal approved as circulated.
Reply to Sandgate Coordinator, Margaret Ashford informing her of approval for same.

11. December Monthly Meeting 2023

(a) NFHS Christmas Luncheon on the first Friday of December as the final formal activity of the Year.

(b) Christmas in July Meeting with Trivia (John & Judy Mulhearn) on the first Tuesday of July at 2pm followed by a Festive afternoon tea. (MW)

(c) Due to our members having many other commitments in December, our last monthly meeting of the calendar year will now be in November.

12. Spring Cleaning Day in January 2023

In preparation for the NFHS reopening for 2023 after the Christmas/New Year break it will be necessary to give our rooms a Spring Clean.

Date to be determined in January 2023.

13. NFHS Beginners' Courses for 2023

(a) Run Beginners' Course prior to the Library Orientation sessions – this will allow interested parties from the Beginners' Course to consider taking these sessions

(b) Proposed dates – contact P Healion to determine dates and schedule of the course and same to be forwarded to Lea H for inclusion in NFHS January 2023 N/L

(c) Promotion of same: Wallsend Wkly, e-Sectornews, Lost Newcastle, ABC radio etc

14. Photographic Collection Scanning

Scanner set up in the Blue Room and Research Room with view to scan our photographic collection

15. Blue Plaques

This information has been forwarded to Ron Robinson for consideration.

Correspondence: (as per Gdrive)

Motion: "That the Correspondence Report be accepted."

Moved: K Smith **Seconded:** L Cross **Carried:** Unanimously

Treasurer's Report: (as per Gdrive)

Motion: "That the Treasurer's Report be accepted."

Moved: M Hughes **Seconded:** S Boyce **Carried:** Unanimously

Motion: "That the invoices for payment and additional notes be accepted."

Moved: M Hughes **Seconded:** K Smith **Carried:** Unanimously

Membership Report: (as per Gdrive)

Motion: "That the Membership Report be accepted."

Moved: S Boyce **Seconded:** M Woodford **Carried:** Unanimously

December Quarterly Reports as per Gdrive.

Motion: "That the Quarterly Reports be accepted."

Moved: M Woodford **Seconded:** L Cross **Carried:** Unanimously

Close of Meeting: 12.10pm

Next Meeting: Thursday, 19 January 2023 at 10 am